



Little Hands Children's Learning Centre Inc.

#1: 824 Thompson Road (OCB), Milton ON, L9T 9H2.

Tel: 905-864-6635 ext. 1

#2: 824 Thompson Road (CYC), Milton ON, L9T 9H2.

Tel: 905-864-6635 ext. 2

Thank you for showing interest in Little Hands Daycare Centre!

With the current situation, we are avoiding in person tours to protect the children, staff and families in our program, but we would love to give you a virtual tour so you can get a full view of our program, but in a safe way that protects everyone! We hope that the videos of the classrooms and playgrounds, as well as the breakdown of the classrooms and day to day operations answers your questions and gives you a great idea of what our program looks like.

Toddler Rooms - Centre 1

Here at Centre 1, we have 2 Toddler Rooms. Our Toddler 1 Room is licensed for 15 children at a 1 educator : 5 child ratio for children aged 18 months to 30 months. There are 4 educators who are consistently in this room daily. Our Toddler 2 Room is licensed for 15 children at a 1 educator : 5 child ratio for children aged 18 months to 30 months. There are 3 educators who are consistently in this room daily. All our Toddler educators are in their rooms unless they are off for the day, on vacation or sick at which point one of our supply staff would then come in to cover. All our educators have provided a police record check and have all been certified in first aid & cpr training.

Each child has their own cubby in the classroom which holds their spare diapers/wipes, as well as any items which the educators require easy access to throughout the day such as spare clothes, pacifiers, etc. All outdoor attire can be kept on their hook either in the hallway outside of the classroom or in our Toddler 2 room located just inside the classroom.

Children have their diaper changed during the 4 scheduled change times, as well as all additional times as needed throughout the day. Children who are interested in sitting on the toilet are given the opportunity to during all change times or as they require during the day. The children in toddler one have their diapers changed on a changing mat located inside the classroom and the Toddler 2 children have their diapers changed in the washroom on a Koala change pad (similar to what they have in stores/restaurants) where their diapers & wipes are organized and within reach for the educators. Both Toddler Rooms have a toilet accessible directly in the washroom attached to their class. Vaseline or other bum creams can be used as requested by parents/guardians, which must be provided by parents/guardians and has to be a brand-new unopened container when brought in.

All children have their own cot which is put out during sleep time. All cots are sanitized & sheets changed on a weekly basis, or as needed if a situation arises which requires it to be cleaned such as vomit, diaper leak, child confirmed to have something contagious, etc.

The 'typical' schedule in this room is:

6:30am-9am - Free Choice & morning snack at 8:30am

9am-10am - Planned Activities for Group A, Outdoor Play for Group B

10am-11am - Outdoor Play for Group A, Planned Activities for Group B

11:30am - Lunch



Little Hands Children's Learning Centre Inc.

#1: 824 Thompson Road (OCB), Milton ON, L9T 9H2.

Tel: 905-864-6635 ext. 1

#2: 824 Thompson Road (CYC), Milton ON, L9T 9H2.

Tel: 905-864-6635 ext. 2

12:30pm-2:30PM - Sleep Time

3pm - Afternoon Snack

3pm-4pm -Afternoon Snack & Planned Activities for Group A, Outdoor Play Group B

4pm-5pm -Outdoor Play Group A, Afternoon Snack & Planned Activities for Group A

5pm-6pm - Free Choice

Centre 1-Toddler Playground

At Centre 1, Toddlers share the playground space with both toddler rooms. We do what we call small grouping. This means one educator from toddler 1 will take a group of toddlers outside to join with 2 educators from toddler 2. This leaves a small group in each room indoors to have planned activities and quiet one on one time with the educators. Upon the hour mark the 2 groups switch so that all children have a dedicated time indoors and outdoors.

The Toddler playground space consists of grass, a bike/ride on toy path, a play kitchen, benches and many other developmentally appropriate equipment/materials which the educators bring out on a daily basis.

The children do go outside regularly and in different weather, including snow in the winter and rain in the warmer months, so we ask that all families ensure to provide appropriate outdoor attire for the weather expected on a daily basis.

General Information

Menu

We are catered by Yummy Catering which is a catering company specifically for children. They have won the Top Choice Award for best Kids Catering Company every year since 2009.

Yummy Catering provides nutritious meals for the children daily. They work on a 4 week rotating menu so the children do not have the same thing for lunch 2 times in one month. They provide whole wheat or whole grain foods such as bread, tortillas, buns, crackers, pasta, etc. All food is baked or steamed and is never fried. Their menu is nut free, but they also provide substitutions for all allergies, food restrictions and religious dietary restrictions such as dairy free, egg free, gluten free, vegan, vegetarian and Halal, as well as any other substitution required. You can see more information regarding Yummy Catering at <https://www.yummycatering.ca>

Little Hands provides all homogenized milk. Children who require formula or an alternative milk option are required to provide their own to ensure it stays the same as what they are used to.

Security

Both of our locations have locked entrances to enter into the child care sections of the buildings, both at the front entrance as well as the playground door(s). We use a key FOB access, so all families can access the building without needing to buzz in using their FOB. All FOB's require a \$20 deposit per FOB, which



Little Hands Children's Learning Centre Inc.

#1: 824 Thompson Road (OCB), Milton ON, L9T 9H2.

Tel: 905-864-6635 ext. 1

#2: 824 Thompson Road (CYC), Milton ON, L9T 9H2.

Tel: 905-864-6635 ext. 2

will be returned after the FOB has been returned to us at the end of your time with us. We ask that all FOB holders do not share their FOB's as this form of security allows us to see who is entering the building and when. Anyone who does not have a FOB can press the intercom system, which will allow us to verify their identity before entering through our doors.

We also have a camera system in place which is accessible for Little Hands Management in the office for security purposes. Unfortunately our system is not accessible to families remotely online.

Reservation of Space

In order to reserve a space, we require a \$70 registration fee to be paid (\$35 for all additional children), plus a 2 week pre-payment for the first 2 weeks. This is non refundable if care is no longer required approaching the start date.

Please see our Parent Handbook which contains more of our policies and procedures. Our COVID-19 Parent Handbook has our COVID-19 related policies and procedures including Exclusion Policy, Intake Procedures, Sanitary Policies, etc. If you have any further questions, feel free to contact us anytime.